



"Accepting the Challenge"

Policy Review Committee Minutes

Tuesday, May 3, 2011 – 11:30 a.m.
Board Room, Administration Office

Present: P. Bartlette (Chairperson), K. Sumner, D. Karnes (Alternate),
Dr. D. Michaels, G. Barnes.

Regrets: G. Kruck

1. CALL TO ORDER:

The Policy Review Committee Meeting was called to order at 11:40 a.m. by the Committee Chairperson, Trustee Bartlette.

2. APPROVAL OF AGENDA

The Policy Review Committee Agenda was approved.

3. REVIEW OF COMMITTEE MINUTES

The Committee reviewed the Minutes of April 12, 2011.

4. COMMITTEE GOVERNANCE GOAL ITEMS

a) **Continuation of Review of Board Policies using the Six Principles of Policy 1001.1 – "Equity".**

The Committee continued discussions and review of Part 4 – "School Program and Organization" as it relates to the six equity principles.

Policy 4001 – "Off-Site Activities" - Trustee Sumner, referencing the Minutes of April 12, 2011, noted he and the Superintendent had met to discuss this policy regarding financial equity. He reviewed the proposed changes to the policy which would recognize that fees may be required for off-site activities and that compensatory funds would exist for those who required them. He noted the proposed changes addressed the reality of certain situations. It was further agreed that Senior Administration would develop procedures to reflect the proposed changes to policy. The need to approve proposed trips prior to the commencement of fundraising, consideration for world climate, safety and concern, as well as anticipated outcomes and cost were all discussed by the Committee. Discussions were also held regarding the "Off-site activity approval process" under procedures 4001. Further discussions were held regarding possible budget increases needed to accommodate the proposed changes to policy; the need for extensive public consultation; obtaining Board support prior to conducting consultations; managing expectations and what families can and cannot afford. Superintendent, Dr. Michaels confirmed that the revised policy and procedures would be brought back to the Committee for review at the end of the summer.

Policy 4002 – "Patriotic Exercises" – As this policy is currently covered under the Public Schools Act and the Act supercedes Division policy, it was agreed this policy would be rescinded.

Policy 4003 – "Religious Exercises" – As this policy is currently covered under the Public Schools Act and the Act supercedes Division policy, it was agreed this policy would be rescinded.

Policy 4004 – "Absence from Religious/Patriotic Exercises" – It was agreed to rescind this policy.

Policy 4005 – "Schools Closed Because of Inclement Weather" – Both policy and procedures to be reaffirmed.

Policy 4006 – "Development of Educational Support materials (Print, Non-Print and Computer Software)" – Both policy and procedures to be reaffirmed.

Policy 4007 – “Art Education Program”, Policy 4009 – “Music Education”, Policy 4010 – Physical Education Requirement, Policy 4014 – “Expansion of Band Program”, were all referred to the Education Committee for review.

Policy 4011 – “Spanish Language Program” – It was agreed to rescind this policy as it is offered in more than one school now.

Policy 4015 – “Correspondence/On-Line Courses, 4016 – “Work Experience Program”, were referred to Senior Administration for review and update.

Policy 4017 – “Work Experience Insurance” and Policy 4018 – “Brandon School Division Community Volunteer Recognition”, were recommended for reaffirmation.

Policy 4019 – “Challenge for Credit Option” – It was agreed to rescind this policy.

Policy and Procedures 4020 – “Dual Credit Options – Advanced Credit Enrollment Scheme (ACES) in Partnership with Brandon University.” – It was agreed to rescind this policy as it was now part of legislation.

Policy 4021 – “Advanced Placement Program” was referred to Senior Administration for review. Senior Administration was directed to review policy regarding financial hardship and costs associated with Advanced Placement courses.

Policy 4024 – “Conclusion of Classes in June” needs to be reviewed and was referred to Senior Administration for further study and advice.

In order to complete the Committee’s review of Part 4 before the end of the current school year, it was agreed an evening meeting would be held on May 26, 2011 to review the remainder of the policies in Part 4 as they relate to the six equity principles.

Recommendation:

That the following policies and procedures be rescinded:

- Policy 4002 – “Patriotic Exercises” and Reference 4002 – August 2004
- Policy 4003 – “Religious Exercises” and Reference 4003 – August 2004
- Policy 4004 – “Absence from Religious/Patriotic Exercises”
- Policy 4011 – “Spanish Language Program”
- Policy 4019 – “Challenge for Credit Option”
- Policy and Procedures 4020 – “Dual Credit Options – Advanced Credit Enrollment Scheme (ACES) in Partnership with Brandon University.”

That the following policies and procedures be reaffirmed:

- Policy and Procedures 4005 – “Schools Closed Because of Inclement Weather”
- Policy and Procedures 4006 – “Development of Educational Support Materials (Print, Non-Print and Computer Software)”
- Policy 4017 – “Work Experience Insurance”
- Policy and Procedures 4018 – “Brandon School Division Community Volunteer Recognition”

5. OTHER COMMITTEE GOVERNANCE MATTERS:

a) Policy Regarding Private Sponsorship

Due to time constraints, it was agreed this matter would be deferred until the June Committee meeting.

b) Policy Discussion and Clarification (Excerpt from Committee Minutes – February 1, 2011)

Due to time constraints, it was agreed this matter would be differed until the June Committee meeting.

6. OPERATIONS INFORMATION

NIL

**7. NEXT MEETING: Thursday, May 26, 2011, 7:00 p.m. to 9:00 p.m., Home of P. Bartlette.
NEXT REGULAR MEETING: Tuesday, June 7, 2011, 11:30 a.m. – 1:00 p.m., Board Room.**

The meeting adjourned at 1:16 p.m.

Respectfully submitted,

P. Bartlette, Chair

G. Kruck

K. Sumner

D. Karnes (Alternate)